OFFICE OF THE SPEAKER · NOW HIRING

Senior Policy and Budget Advisor

Reports to Chief of Staff **Location** Raleigh, NC **Type** Full time

ABOUT THE ROLE

The Office of the Speaker seeks an experienced policy leader to serve as Senior Policy and Budget Advisor. This position will lead the Speaker's policy team, coordinate the development and advancement of legislative priorities, and play a central role in the State Budget process. This position will work closely with House leadership, committee chairs, legislators, and other legislative staff.

RESPONSIBILITIES

- Lead the development, coordination, and implementation of the Speaker's legislative and budget priorities.
- Work closely with House budget writers, appropriations committees, and legislative fiscal staff throughout the state budget process.
- Supervise policy advisors and coordinate their research, legislative analysis, and policy development activities.
- Work with caucus leadership, committee chairs, and members to identify and advance shared legislative priorities.

QUALIFICATIONS · REQUIRED

- At least 5 years experience developing, analyzing, or implementing significant public policy initiatives.
- Strong understanding of state government and legislative processes.
- Demonstrated leadership and team management skills.
- Excellent research, analytical, writing, and communication skills.
- Ability to manage multiple complex projects and meet demanding deadlines.
- Strong interpersonal skills and ability to work collaboratively with legislators, staff, and external stakeholders.

QUALIFICATIONS · PREFERRED

- Advanced degree in public policy, law, or a related field.
- Working knowledge of the North Carolina budget process.

POSITION DETAILS

Location	Raleigh, NC (in person 4 days a week)
Schedule	Full time; long and irregular hours during session
Salary	Salary is competitive and based on experience and qualifications, within General Assembly pay guidelines. Benefits include the State Health Plan and the state retirement system.
Start date	January 2027
Apply by	Friday, December 4

EQUAL OPPORTUNITY STATEMENT

The Speaker's Office shall give equal opportunity for employment and compensation, without regard to race, religion, color, national origin, sex, age, disability, or genetic information to all persons otherwise qualified, and shall not retaliate against an employee for protesting alleged violations of this policy.